

Main menu

Help bits



Aircraft



Pilots



Operations



Administration



Maintenance



Reports



Help



Exit



There are several demo videos in our [web site](#).

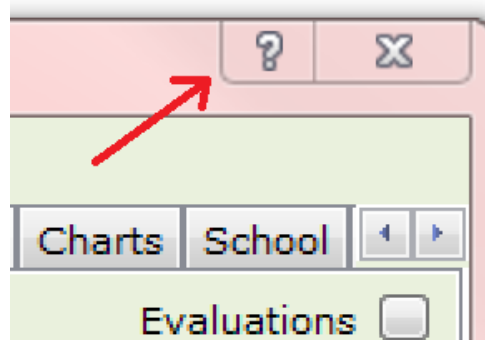
Have a look at them!

Overview

The main menu gives access to all ATO Explorer features allowed according to the running licence type and to which the user has been granted access by the ATO Explorer administrator.

This document shows all options currently available, but bear in mind that some of them can be hidden because of the role assigned to you.

Most of the ATO Explorer application windows have its own help document, to which you can access by clicking the help icon (?) located at the upper left window corner.



Project development, suggestions and errors

Please send a mail to jordiserres@catalansoft.com to notify any suggestion or error that may occur.



Limited connection time



ATO Explorer disconnects itself after detecting 30 minutes of inactivity.

This is necessary for maintenance purposes, because some upgrades cannot be performed while the server is connected to users.

Before the connection closes, a window pops up to warn about the situation:



If we rather do not hear the sound, just click on the loudspeaker icon in the window top left margin.

Other documents

Best practices

There is a separate document where you'll find how to better take advantage of ATO Explorer. Please click [here](#).



Operation

The user has several options to decide on the menu appearance on screen.

As it happens to any other window, ATO Explorer saves appearance information so that the user will find the menu at the very same position it was the last time he/she logged in.

Location

Drag the menu to any screen position pushing on any of the menu options.

Size

Use the mouse wheel to enlarge it or diminish it.

Window background

Right-click on any menu option to access a context-menu option which allows toggling in between white or transparent window background.

Reset window configurations

Right-click on any menu option to access a context-menu option which allows reset the initial positions for all application windows.

This option is useful when, on opening a window, it shows in the task bar, but the window itself is not visible.

Text colour

In order to achieve the better possible readability of the menu option texts, their foreground colour is set according to the luminosity of the window top left.



Pilot



The pilot sub-menu has four options which give access to:

Contacts

Contacts are records similar to pilot record where we can save information about suppliers, company staff, or people asking information about courses.

In the latter case, a contact record can be converted easily into a pilot record without the need of any retyping.

Pilots

This option leads to the pilot window, where detail information about pilots is found.

Post office

The administrator will use this option to send emails to pilots.

It provides a variety of options to define the group of recipients.

Warnings

This option allows the administrator writing a message which FBO users will receive on logging-in to ATO Explorer either via web or via Windows application.



Operations



The operations sub-menu has four options which give access to:

Flight entry

We'll use this option to report performed flight information.

Week planning

It provides a week view about theory class and flight planning.

Day planning

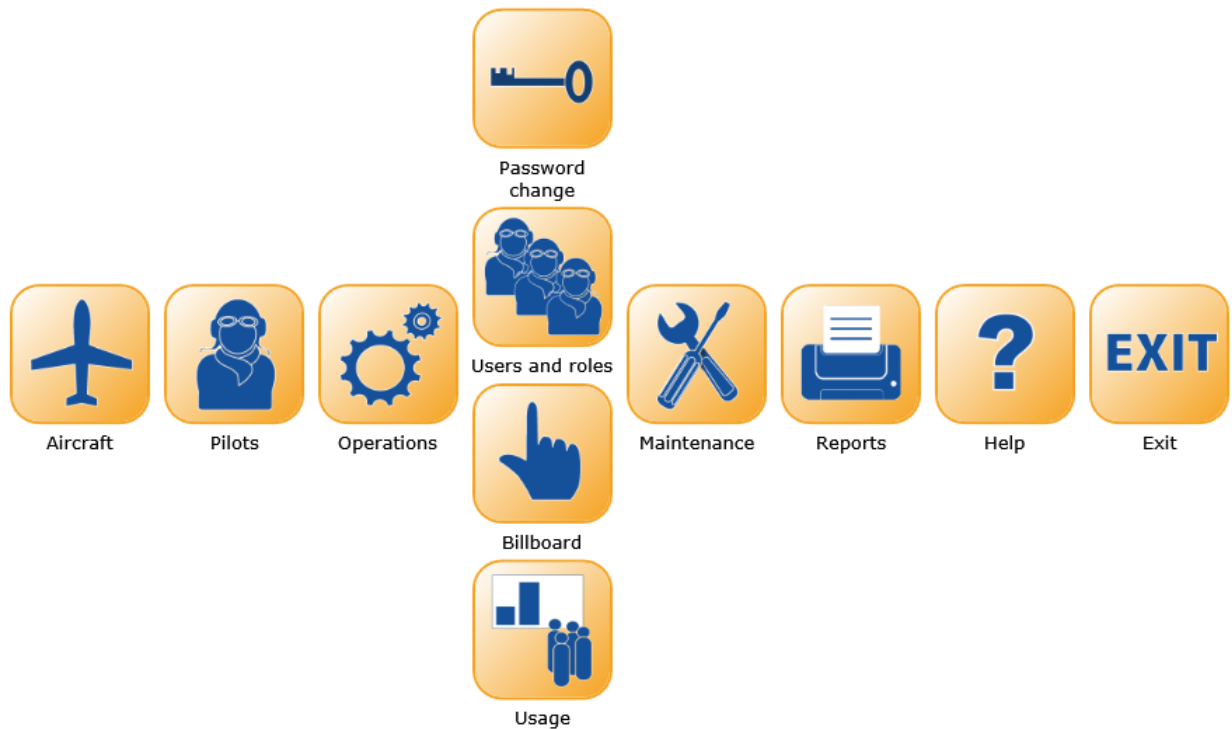
It provides a daily view about theory class and flight planning, which being lighter than week planning is quicker in response.

Availabilities

This window provides information about the availability of any school resource: instructors, professors, pupils, aircrafts or class-rooms.



Administration



The administration sub-menu has four options giving access to:

Password change

It allows the user to change the ATO Explorer access password.

Warnings

This option leads to a window which summarizes the situations controlled by ATO Explorer that may need attention, like licences about to expire, aircrafts which must undergo an inspection or club documents close to the expiration date.

Usage

This window allows the administrator to control when FBO Users made use of it.



Maintenance



The maintenance sub-menu has four options giving access to:

Syllabus

This option allows defining the course theory and flights content.

Preferences

This option allows setting variables to suit ATO Explorer to each club or school.

Miscellaneous

This option allows maintaining several files with information about the club which not often changes, like professor or airport records, or club forms.

Evaluations

From this window, the instructor defines the set of procedures of the flight course.



Reports



The reports sub-menu has three options giving access to:

Management reports

It offers about 50 club management reports.

Economic reports

This option allows asking for any of the income or expense related reports.

Outstanding documents

This window maintains a list of documents sent to the local administration still pending to be processed.

