

# Availabilities

Help bits

This window shows the available status for every school resource.

Users with write privileges over this window can also modify them.

Times in this window are always local times.

The bottom grid is enabled only when the 'Available' check-box is shaded. Otherwise, when it is checked it means the pilot is always available, and when cleared it means the pilot never is.

The week selector allows selecting the week we need to modify. If current date is close to the end of the year, it allows selecting up to the last week of the January month of the next year.



The administrator can lock availabilities, so that no availabilities referring to a date prior to a certain date can be altered.

In any case, availabilities cannot be altered when they refer to a date previous to the current date.

## Send notification

This button is available only to users with write privileges over the pilots window, and when clicked, it sends to the selected pilot the planning for the selected week, using the method set in the pilot's 'other' tab.



## Monthly

This button opens a new window where the availabilities are set or reset by day, without detail on start and end times.

**Availabilities** ✖

◀ October 2016 ▶							November 2016							December 2016						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
26	27	28	29	30	1	2	1	2	3	4	5	6	5	6	7	8	9	10	11	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	12	13	14	15	16	17	18
10	11	12	13	14	15	16	14	15	16	17	18	19	20	19	20	21	22	23	24	25
17	18	19	20	21	22	23	21	22	23	24	25	26	27	26	27	28	29	30	31	1
24	25	26	27	28	29	30	28	29	30					2	3	4	5	6	7	8
31																				

On entering this window, if any availability is not defined as full day, a warning will show, to prevent hourly defined availabilities to be overwritten on closing the window.

